

Fairfield High School for Girls

EXTERNAL EXAMINATIONS



INSTRUCTIONS & INFORMATION FOR PUPILS, PARENTS & CARERS 2025-2026

External Examinations – Handbook **for Year 10 & 11 Pupils**

For all Year 10 & 11 pupils, this school year is very important. You will take your External Examinations and the results you obtain may have a big effect on your future.

This booklet has been designed to help tell you as much as possible about the External Examinations and what you must do during the rest of the school year. If you need any more information, please contact the Examinations Officer at school, who will be happy to assist.

Types of Assessments

Some qualifications are assessed partly by non-examined assessment (NEA) or controlled Assessment and partly by examination. Others are assessed only by examination.

The table on pages 5/6 shows the balance between assessments and examination for all the subjects that you could be taking.

Non-Examined Assessments (NEA)/Controlled Assessments

Non-Examined assessments or controlled assessments can take many forms; for example, practical assignments as in Technology based subjects, or written assignments.

NEA or Controlled assessments are completed at various times throughout Year 10 & Year 11. It is important that you complete your work by the deadlines set by your teachers. The examination boards also set deadlines and failure to complete work by those dates will result in no grade being awarded in that subject. As a general rule, all work must be completed by April of the Year 11 GCSE year, because it must be submitted to the examination board during May.

Examinations

Remember that examinations in most subjects can test you on **any** topics that you have covered in the previous two or three years. You should make sure you know the format and requirements (what you need to do) for each examination, including any equipment you need. It would be better to bring all equipment, e.g. calculators, to every examination, than to forget it when it is needed. It is essential that you revise all your work thoroughly. You should organise your revision beforehand and make a start well before the examinations begin. Time spent on revision at this stage will be well rewarded in the future.

Your teachers will be able to help you with specific advice about revision in particular subjects.

Mock Assessments

The mock assessments play an important role in the preparation for the external examinations and may occur throughout the year. You should revise thoroughly for these as well as for the final examinations. The results of these mocks provide a good indication of likely performance in the GCSEs. Most of the final examinations will take place between May & June

Punctuality and Attendance

Morning examinations start at 8.50 am

Afternoon examinations start at 1.45 pm

During the mock assessment window, some assessments take place during Period 3 & 4 also. The start time for this is 11.15 am. You should be ready inside the canteen at least 15 minutes before the examination is due to start.

If you are late, please ring school to let us know where you are and why you are not at school (0161 370 1488). When you arrive go straight to the reception and ask for the Examinations Officer when you arrive.

Please be aware that exams may finish late or run over the time allocated to the exam, for example, if the fire alarm has been set off and we have to stop the exam until the fire brigade let us back into the school. You will not be able to let anyone know the exam is running late because your phone must remain switched off. Parents are advised to ring the school number to find out if the exams are running late.

Some examinations will finish after the end of the normal school day (2.45pm). Whenever possible you will be told this well in advance of the event.

You will receive an Individual Candidates Timetable (see the example on page 7) for every examination you enter. This must be read carefully to ensure that all the information is correct including your name, examinations entries and tier of entry. The name on your timetable will be the name printed on your certificates and must be your legal name. If there is an error, please see the Examination Officer urgently.

You will not be allowed to leave the examination room until after every candidates' allocated time has elapsed. Please don't book appointments after an examination. The examination may over run or start late and you may miss your appointment.

Other important information

1. Parents/Carers will be required to sign a declaration to guarantee attendance of their children for all examinations entered. Failure to attend examinations may result in the school asking parents/carers to meet the payment of the non-returnable fees.
2. When planning family holidays, do not make any arrangements during the informal and formal examination period. Pupils must be available for examinations until after the official contingency date has passed.
3. The external examinations are formal school occasions and therefore you must attend in correct school dress.
4. If you are unwell on the day of an examination, please see the Examinations Officer before or after the examination. It may be possible to request special consideration from the examination board. Forgetfulness and holidays are not acceptable reasons for absence from examinations.

An External Examination cannot be taken on another day.

Awarding Body	Subject	Assessments	Weighting %
Edexcel GCSE	Maths	Paper 1 No Calculator allowed Paper 2 Calculator allowed Paper 3 Calculator allowed	33.33% 33.33% 33.33%
AQA GCSE	English Language	Paper 1 Explorations in Creative Reading & Writing Paper 2 Writers' Viewpoints and Perspectives Spoken Language (Endorsement)	50% 50%
AQA GCSE	English Literature	Paper 1 Shakespeare & the 19th-century Novel Paper 2 Modern texts and poetry	40% 60%
AQA GCSE	Biology	Paper 1 Paper 2	50% 50%
AQA GCSE	Chemistry	Paper 1 Paper 2	50% 50%
AQA GCSE	Physics	Paper 1 Paper 2	50% 50%
AQA GCSE	Combined Science: Trilogy (Double Award)	Biology Paper1 / Paper 2 Chemistry Paper1 / Paper 2 Physics Paper1 / Paper 2	16 ^{2/3} /16 ^{2/3} % 16 ^{2/3} /16 ^{2/3} % 16 ^{2/3} /16 ^{2/3} %
AQA GCSE	Art	Component 1 (NEA) Portfolio Component 2 (NEA) Externally set assignment	60% 40%
AQA GCSE	Dance	Component 1 Performance and choreography Component 2 Dance appreciation (Written)	60% 40%
AQA GCSE	Drama	Component 1 Understanding Drama (Written) Component 2 (NEA) Devising Drama (Practical) Component 3 (NEA) Texts in practice (Practical)	40% 40% 20%
AQA GCSE	Food Prep	Paper 1 Written NEA	50% 50%
AQA GCSE	Geography	Paper 1 Living with the physical environment Paper 2 Challenges in the human environment Paper 3 Geographical applications	35% 35% 30%
AQA GCSE	PE	Paper 1 The human body & movement in physical activity & sport Paper 2 Socio-cultural influences & well-being in physical activity & sport NEA Practical performance in physical activity & sport	30% 30% 40%
Edexcel GCSE	Design Tech	Component 1: Polymers Component 2: NEA	50% 50%
Edexcel GCSE	French	Paper 1 Listening & understanding in French Paper 2 Speaking Paper 3 Reading & understanding in French Paper 4 Writing in French	25% 25% 25% 25%
Edexcel GCSE	German	Paper 1 Listening & understanding in German Paper 2 Speaking Paper 3 Reading & understanding in German Paper 4 Writing in German	25% 25% 25% 25%
Edexcel GCSE	History	Paper 1 Thematic study & historical environment Paper 2 Period study & British depth study Paper 3 Modern depth study	30% 40% 30%
Edexcel GCSE	RE	Paper 1 Christianity Paper 2 Islam	50% 50%

Edexcel BTEC Tech Award	Art & Design Practice	Component 1 (NEA) Creative Practice in Art & Design Component 2 (NEA) Responding to a brief	
Edexcel BTEC Tech Award	Health & Social Care	Component 1 (NEA) Human Lifespan Development Component 2 (NEA) Health & Social Care Services & Values Component 3 (EXAM) Health & Wellbeing	
Edexcel BTEC Tech Award	Music Practice	Component 1 (NEA) Exploring Music Products & Styles Component 2 (NEA) Music Skills Development Component 3 (EXAM) Responding to a Music brief	
Edexcel BTEC Tech Award	Travel & Tourism	Component 1 (NEA) Travel & Tourism Organisations & Destinations Component 2 (NEA) Customer Needs in Travel & Tourism Component 3 (EXAM) Influences on Global Travel & Tourism	
OCR GCSE	Computer Science	Component 1 Computer Systems Component 2 Computational thinking, algorithms & programming	50% 50%
OCR CNAT	Enterprise & Marketing	R067 (EXAM) Enterprise & marketing concepts R068 (NEA) Design a business proposal R069 (NEA) Market & pitch a business proposal	
OCR CNAT	Information Technology	R050 (EXAM) IT in the digital world R060 (NEA) Data Manipulation using spreadsheets R070 (NEA) Augmented Reality to present information	

Individual Candidate Timetable

Season : SUMMER 2024

Name : Bloggs, Joseph

Candidate Number : 9999

UCI : Unique Candidate Identifier (UCI) A 13-character code unique to you.
It is used to collect results for each pupil across time and different exam boards.

Centre Number : 33523

Year : 11

Reg Group : 11X

ULN : Unique Learner Number (ULN) is used to match a pupil/person to their Personal Learning Record (PLR). The PLR is an online lifelong record of their achievement that can be shared with colleges, universities and employers. .

Date	Start Time	Board	Level	Element Code	Element Title	Component Code	Component Title	Duration	Room	Seat
Mon 15 May	8:30AM	EDEXL/GCSE	GCSE/9FC	1RB0ZN	Religious Studies B Option ZN	1RB0 1B	Christianity	1h 45m	Hall	C2
Tue 16 May	8:30AM	AQA	GCSE/9D	8464F	Combined Sci: Trilogy Tier F	8464/B/1F	Combined Sci Trilogy Biology P1F	1h 15m	Hall	A1
Wed 17 May	8:30AM	AQA	GCSE/9FC	8702	English Literature	8702/1	English Literature Paper 1	1h 45m	Hall	A4
Fri 19 May	8:30AM	EDEXL/GCSE	GCSE/9FC	1MA1F	Mathematics Option F	1MA1 1F	Non Calculator (F)	1h 30m	Hall	A1
Mon 22 May	8:30AM	AQA	GCSE/9D	8464F	Combined Sci: Trilogy Tier F	8464/C/1F	Combined Sci Trilogy Chemistry P1F	1h 15m	Hall	A1
Mon 22 May	1:30PM	AQA	GCSE/9FC	8035	Geography	8035/1	Geography Paper 1	1h 30m	Hall	B4
Tue 23 May	1:30PM	EDEXL/GCSE	GCSE/9FC	1RB0ZN	Religious Studies B Option ZN	1RB0 2C	Islam	1h 45m	Hall	C2
Wed 24 May	8:30AM	AQA	GCSE/9FC	8702	English Literature	8702/2	Eng Lit Paper 2	2h 15m	Hall	A4
Thu 25 May	8:30AM	AQA	GCSE/9D	8464F	Combined Sci: Trilogy Tier F	8464/P/1F	Combined Sci Trilogy Physics P1F	1h 15m	Hall	A1
Mon 05 Jun	8:30AM	AQA	GCSE/9FC	8700	English Language	8700/1	English Language Paper 1	1h 45m	Hall	A4
Wed 07 Jun	8:30AM	EDEXL/GCSE	GCSE/9FC	1MA1F	Mathematics Option F	1MA1 2F	Calculator (F)	1h 30m	Hall	A1
Fri 09 Jun	8:30AM	AQA	GCSE/9FC	8035	Geography	8035/2	Geography Paper 2	1h 30m	Hall	B4
Fri 09 Jun	1:30PM	AQA	GCSE/9D	8464F	Combined Sci: Trilogy Tier F	8464/B/2F	Combined Sci Trilogy Biology P2F	1h 15m	Hall	A1
Mon 12 Jun	8:30AM	AQA	GCSE/9FC	8700	English Language	8700/2	English Language Paper 2	1h 45m	Hall	A4
Tue 13 Jun	8:30AM	AQA	GCSE/9D	8464F	Combined Sci: Trilogy Tier F	8464/C/2F	Combined Sci Trilogy Chemistry P2F	1h 15m	Hall	A1
Wed 14 Jun	8:30AM	EDEXL/GCSE	GCSE/9FC	1MA1F	Mathematics Option F	1MA1 3F	Calculator (F)	1h 30m	Hall	A1
Fri 16 Jun	8:30AM	AQA	GCSE/9D	8464F	Combined Sci: Trilogy Tier F	8464/P/2F	Combined Sci Trilogy Physics P2F	1h 15m	Hall	A1
Fri 16 Jun	1:30PM	AQA	GCSE/9FC	8035	Geography	8035/3	Geography Paper 3	1h 15m	Hall	B4

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LISTEN CAREFULLY TO INSTRUCTIONS AND DO NOT PANIC

INSTRUCTIONS FOR CANDIDATES

As an exam candidate you must ensure you are fully prepared for every exam you are taking. You need to understand the rules and what will happen at the time of your exam(s).

The JCQ document has been written to help you – you should read it carefully and follow the instructions at the time of your exam(s).

At the time of your exam

- ① You **must not** enter the exam room until invited to do so by the invigilator
- ① You are under **formal examination conditions** from the moment you enter the room in which you will be taking your exam(s) until the point at which you are permitted to leave

This means you **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room

You **must not** open the question paper until you are instructed by the invigilator that the exam can begin

A breach of examination conditions is considered by the awarding bodies as **malpractice***

- ① You **must** listen to and follow the instructions given to you by the invigilator at all times
- ① The centre number, subject title and paper code, the actual starting and finishing times, and date, of each exam will be clearly displayed and visible to you in the exam room

Before you are permitted to start your exam(s), the invigilator will:

- make sure you are seated according to the set seating arrangements
- tell you that you must now follow the regulations of the exam
- ask you to check that you have been given the correct question paper for the day, date, time, subject, unit/component (and tier of entry, if appropriate)
- tell you to read the instructions on the front of the question paper
- ask you to check that you have all the materials you need for the exam
- tell you about any erratum notices
- instruct you about emergency procedures

The invigilator will also remind you that you **must**:

- hand in any unauthorised items in your possession (this includes mobile phones and watches) if you have not already done so (This is your final chance. Failure to do so may lead to disqualification)
- fill in all the details needed on the front of your answer booklet (or question paper) in **black ink**
- make sure you fill these details in on any additional answer sheets that you use
- write clearly and in **black ink**, but you may use pencil for drawings and rough notes
- write in the designated sections of the answer booklet
- write all rough work in your answer booklet and neatly cross it through with a single line (for multiple-choice papers, you must do any rough work in the question booklet)

The invigilator will also remind you that you **must not** use correcting pens, fluid or tape, erasable pens, blotting paper and you **must not** use highlighters or gel pens in your answers.

The invigilator will:

- remind you that you **must not** communicate in any way with, ask for help from or give help to another candidate while you are in the exam room
- tell you **when** you may complete the details on the front of your answer booklet (You must only do this when the invigilator's announcement is made)
- tell you **when** you may open the question paper and begin to write your answers
- tell you the time allowed (the duration) of your paper(s)

The invigilator is **not allowed**:

- to give you any information or answer any questions from you about the content of your exam paper unless it relates to the instructions on the front of the question paper
- to give you any indication of the time elapsed or remaining for you to complete your exam paper

*Malpractice includes (but is not limited to): A breach of the instructions or advice of an invigilator, supervisor, or the awarding body in relation to the examination rules and regulations; Failing to abide by the conditions of supervision designed to maintain the security and integrity of the examinations; Disruptive behaviour in the examination room or assessment session (including use of offensive language); Introduction of unauthorised material into the examination room; Exchanging, obtaining, receiving, passing on information (or the attempt to) which could be assessment related by means of talking, electronic, written or non-verbal communication. Any candidate who fails to follow the rules may be subject to indicative sanctions as detailed in the JCQ publication **Suspected Malpractice: Policies and Procedures 2024-2025** (www.jcq.org.uk/exams-office/malpractice)

Warning to candidates



 AQA	 City & Guilds	 CCEA	 NCFE	 OCR	 Pearson	 WJEC
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1

You **must** be on time for all your examinations.

2

Possession of a mobile phone or other unauthorised material **is not allowed** even if you do not intend to use it. You will be subject to penalty and possible disqualification from the examination or qualification.

3

You **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.

4

You **must** follow the instructions of the invigilator.

5

You **must not** sit an examination in the name of another candidate.

6

You **must not** become involved in any unfair or dishonest practice in any part of the examination.

7

If you are confused about anything, only speak to an invigilator.

The *Warning to candidates* must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.

Behaviour in the examination rooms

When lining up before and moving onto the examination rooms you must remain quiet and follow instructions given to you by the staff members. Formal examination regulations begin as soon as you enter the Examination Room; for example, no speaking is allowed. Full examination regulations apply until you have finished your examination and have left the examination rooms.

Below are just two of the penalties that the Examination Boards will apply if you break the rules.

Penalty 1	Penalty 2 – 4	Penalty 5 – 9
Disruptive behaviour in the examination room or assessment session: -		
minor disruption lasting short time; calling out, causing noise, turning around	repeated or prolonged disruption; unacceptably rude remarks; being removed from the room; taking another's possessions	warnings ignored; provocative or aggravated behaviour; repeated or loud offensive comments; physical assault on staff or property
Talking: -		
isolated incidents of talking before start of exam or after papers have been collected	talking during exam about matters not related to exam; accepting exam related information	talking about exam related matters during the exam; whispering answers to questions
1 warning; 2 loss of marks gained for a section; 3 loss of all the marks gained for a component; 4 loss of all the marks gained for a unit; 5 disqualification from the unit;	6 disqualification from all units in one or more qualifications taken in the series; 7 disqualification from the whole qualification; 8 disqualification from all qualifications taken in that series; 9 barred from entering for examinations for a set period of time.	

e.g. If you turn around in an examination you will receive a Penalty 1, which is a warning letter from the board. This will stay on your record for 5 years. If you repeatedly turn around you will get a Penalty 4.

INSTRUCTIONS FOR A FIRE ALARMS DURING THE EXAMS.

We hope that no fire alarms go off during the exam period, however if the alarm does sound, these instructions must be followed in **COMPLETE SILENCE**. Do not move until told to do so and follow instructions.

1. Should the fire alarm sound, do not panic. Do not attempt to finish the sentence you are writing. Put your pen down and close your examination booklet.
2. You will be asked to leave the room in silence and in the order that you are sitting. Leave all equipment in the exam room.
3. When you leave the exam room you **MUST** be at least one metre away from the pupils in front and behind you.
4. You will follow the normal evacuation route for the room you are in. You will remain under examination conditions, under the control of the invigilators. You will not line up in your usual form positions and will be held separately from the rest of the school.
5. You must remain in silence, no matter how long you are waiting.
6. When you return to your exam room, do not start writing until the invigilator tells you to do so.

Information for candidates for written examinations – effective from 1 September 2025



A. Regulations – Make sure you understand the rules

- 1 Be on time for all your exams. If you are late, your work might not be accepted.
- 2 Do not become involved in any unfair or dishonest practice during the exam.
- 3 If you try to cheat, or break the rules in any way, you could be disqualified from all your exams.
- 4 You must not take into the exam room:
 - (a) notes;
 - (b) earphones or earbuds, (e.g. AirPods), a mobile phone, a MP3/4 players or similar devices, smart glasses, tablets (e.g. iPads or iPods);
 - (c) watchesAny pencil cases taken into the exam room **must** be see-through.
Remember: possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to sanctions and possible disqualification.
- 5 **Do not** use correcting pens, fluid or tape, erasable pens, highlighters or gel pens in your answers.
- 6 **Do not** talk to or try to communicate with, or disturb other candidates once you have entered the exam room.
- 7 You **must not** write inappropriate, obscene or offensive material.
- 8 If you leave the exam room unaccompanied by an invigilator before the exam has finished, you **will not** be allowed to return.
- 9 **Do not** borrow anything from another candidate during the exam.

B. Information – Make sure you attend your exams and bring what you need

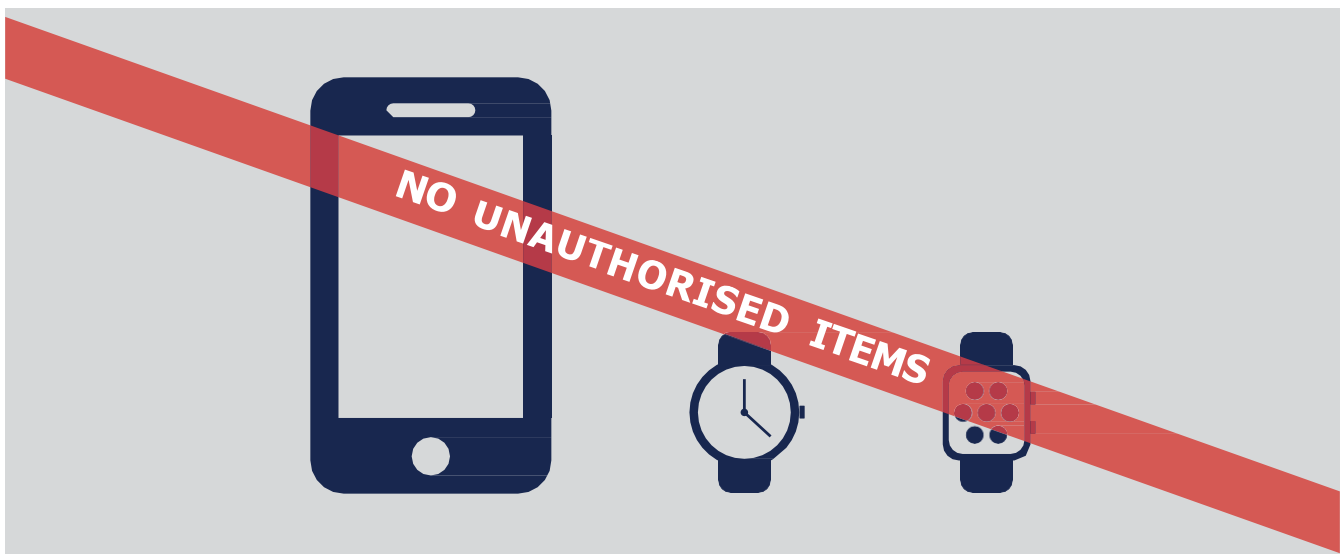
- 1 Know the dates and times of all your exams. Arrive at least ten minutes before the start of each exam.
- 2 If you arrive late for an exam, report to the invigilator running the exam.
- 3 If you arrive more than one hour after the published starting time for the exam, you may not be allowed to take it.
- 4 Only take into the exam room the pens, pencils, erasers and any other permitted equipment needed for the exam.
- 5 You **must** write clearly and in black ink. Coloured pencils or inks may only be used for diagrams, maps, charts, etc. unless the instructions printed on the front of the question paper state otherwise.

C. Calculators, dictionaries and computer spellcheckers

- 1 You may use a calculator unless you are told otherwise.
- 2 If you use a calculator:
 - (a) make sure it works properly; check that the batteries are working properly;
 - (b) clear anything stored in it;
 - (c) remove any parts such as cases, lids or covers which have printed instructions or formulae;
 - (d) **do not** bring into the exam room any operating instructions or prepared programs.
- 3 **Do not** use a dictionary or computer spell checker unless you are told otherwise.

NO MOBILE PHONES NO WATCHES

**NO POTENTIAL TECHNOLOGICAL/WEB
ENABLED SOURCES OF INFORMATION**



Possession of unauthorised items, such as a mobile phone or any watch, is a serious offence and could result in

DISQUALIFICATION

from your examination and your overall qualification.

This poster must be displayed in a prominent place outside each examination room.

Information for candidates Non-examination assessments – effective from 1 September 2025



This document tells you about some things that you **must** and **must not** do when you are completing your work.

When you submit your work for marking, the awarding body will normally require you to sign an authentication statement confirming that you have read and followed the regulations.

If there is anything that you do not understand, you **must** ask your teacher.

Preparing your work — good practice

If you receive help and guidance from someone other than your teacher, you **must** tell your teacher who will then record the nature of the assistance given to you.

If you worked as part of a group on an assignment, for example undertaking field research, you **must** each write up your **own account** of the assignment. Even if the data you have is the same, you **must** describe in your own words how that data was obtained.

You **must draw your own conclusions from the data**.

You **must** meet the deadlines that your teacher gives you. Remember

- your teachers are there to guide you. Although they cannot give you direct assistance, they can help you to sort out any problems before it's too late.

Take care of your work and keep it safe. **Do not** leave it lying around where your classmates can find it. **Do not** share it with anyone, including posting it on social media. You must always keep your work secure and confidential. If it is stored on the computer network, keep your password secure. Collect all copies from the printer and destroy those you do not need.

Do not be tempted to use pre-prepared or generated online solutions and try to pass them off as your own work – this is cheating. Electronic tools used by awarding bodies can detect this sort of copying.

You **must not** write inappropriate, offensive or obscene material.

In some subjects you will have an opportunity to do some independent research into a topic.

The research you do may involve looking for information in published sources such as textbooks, encyclopedias, journals, TV, radio and on the internet.

You can demonstrate your knowledge and understanding of a subject by using information from sources or generated from sources which may include the internet and AI. Remember, though, information from these sources may be incorrect or biased. You **must** take care how you use this material - you cannot copy it and claim it as your own work.

Using information from published sources (including the internet) as the basis for your assignment is a good way to demonstrate your knowledge and understanding of a subject. You **must** take care how you use this material though – you **cannot** copy it and claim it as your own work.

The regulations state that:

‘the work which you submit for assessment **must** be your own’;

‘you **must not** copy from someone else or allow another candidate to copy from you’.

When producing a piece of work, if you use the same wording as a published source, you **must** place quotation marks around the passage and state where it came from. This is known as **referencing**. You **must** make sure that you give detailed references for everything in your work which is not in your own words. A reference from a printed book or journal should show the name of the author, the year of publication and the page number, for example: Morrison, 2000, p29.

For material taken from the internet, your reference should show the date when the material was downloaded and **must** show the precise web page, not the search engine used to locate it. This can be copied from the address line. For example: http://news.bbc.co.uk/onthistday/hi/dates/stories/october/28/newsid_2621000/2621915.stm, downloaded 5 February 2026.

Where computer-generated content has been used (such as an AI Chatbot), your reference **must** show the name of the AI bot used and should show the date the content was generated. For example: ChatGPT 3.5 (<https://openai.com/blog/chatgpt/>), 25/01/2026. You should also reference the sources used by the AI tool in generating the content.

You **must** retain a copy of the question(s) and computer-generated content for reference and authentication purposes in a non-editable format (such as a screenshot) and provide a brief explanation of how you used it. This **must** be submitted with your work for the final assessment so that your teacher can review the work, the AI-generated content and how it has been used.

You may be required to include a bibliography at the end of your piece of written work. Your teacher will tell you whether this is necessary. Where required, your bibliography **must** list the full details of publications you have used in your research, even where these are not directly referred to. For example: Curran, J. *Mass Media and Society* (Hodder Arnold, 2005).

If you copy the words, ideas or outputs of others and do not show your sources in references and a bibliography, this will be considered as cheating.

Plagiarism

Plagiarism involves taking someone else's words, thoughts, ideas or outputs and trying to pass them off as your own. It could also include AI-produced material. **Plagiarism is a form of cheating which is taken very seriously.**

Don't think you won't be caught; there are many ways to detect plagiarism.

- Markers can spot changes in the style of writing and use of language.
- Markers are highly experienced subject specialists who are very familiar with work on the topic concerned. They may have read the source you are using, or even marked the work you have copied from!
- Internet search engines and specialised computer software can be used to match phrases or pieces of text with original sources and to detect changes in the grammar and style of writing or punctuation.

Sanctions for breaking the regulations

If it is discovered that you have broken the regulations, one of the following sanctions will be applied:

- the piece of work will be awarded zero marks;
- you will be disqualified from that component for the examination series in question;
- you will be disqualified from the whole subject for that examination series;
- you will be disqualified from all subjects and barred from entering again for a period of time.

The awarding body will decide which sanction is appropriate.

REMEMBER – IT'S YOUR QUALIFICATION SO IT NEEDS TO BE YOUR OWN WORK



Information for candidates

Using social media and examinations/assessments

While we like to share our experiences online, when it comes to exams, we have to be careful.

- Sharing ideas online can be helpful when you're studying or revising
- However, sharing certain information (see information on the right) can break the rules and could affect your results
- If you're not sure what you can and can't discuss online, check with your teacher
- If you receive exam content on social media, you must tell your teacher
- Don't be caught out by scammers selling fake exam papers



Things to do on social media:

- Have fun
- Be responsible
- Report any exam content you see to your teacher

Things not to do on social media:

- Buy/ask for/share exam content
- Pass on rumours of what's in exams
- Share your work
- Work with others so that your coursework is not your own independent work

If you do any of the above activities, you may:

- ! Receive a written warning
- ! Lose marks
- ! Be disqualified from a part of or all of your qualifications
- ! Be banned from taking assessments for a number of years

Please take the time to familiarise yourself with the JCQ rules:
[jqc.org.uk/exams-office/information-for-candidates-documents](https://www.jcq.org.uk/exams-office/information-for-candidates-documents)



YOU GOT THIS! I'M SURE OF IT.

Good Luck, with Exams!

It always seems impossible
until it is done.
-Nelson Mandela

AI and Assessments

A quick guide for students



What is AI?

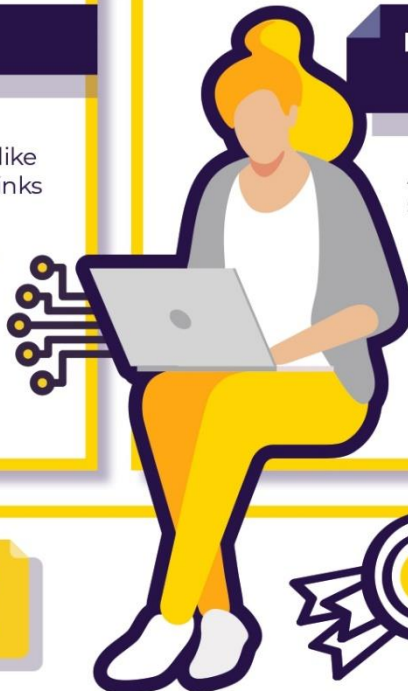
- AI stands for artificial intelligence and using it is like having a computer that thinks
- AI tools like ChatGPT or Snapchat My AI can write text, make art and create music by learning from data from the internet, but watch out – they can also make things up and be biased



How can AI be misused in assessments?

AI misuse is when you take something made using AI and say it's your own work.

THIS IS CHEATING!



How do I make sure I don't misuse AI?



1 Know the rules

- You're **not allowed** to use AI tools when you're in an exam
- Your teachers will tell you if you're allowed to use AI tools when doing your coursework – the rules will depend on your qualification
- Even if you're allowed to use AI tools, you can't get marks for content just produced by AI – your marks come from showing your own understanding and producing your own work

2 Reference reference reference!

- If you're allowed to use AI tools, you must reference them clearly
- Name the AI tool you used
 - Add the date you generated the content
 - Explain how you used it
 - Save a screenshot of the questions you asked and the answers you got

3 Declare it's all your own work

– When you hand in your assessment, you have to sign a declaration. Anything without a reference must be all your own work. If you've used an AI tool, don't sign the declaration until you're sure you've added all the references

What happens if I misuse AI?

If you've misused AI, you could lose your marks for the assessment – you could even be disqualified from the subject.

DON'T RISK IT!



REMEMBER
Misusing AI is cheating!
Know the rules
Talk to your teachers
Reference clearly

Results and certificates

GCSE results day will be on **Thursday 20th August 2026**.

- A Statement of Provisional Results will be given to you on Results Day in August. This is not a certificate of results, but needs to be taken to colleges as part of enrolment so must be kept safely.
- If you are not able to attend Results Day, you will need to provide a letter stating that you give consent for a named person to be able to pick up your Statement of Provisional Results. That person then needs to bring along both photographic identification and the letter from you on Results Day in order for the school to release your results to them.
- You will be invited to a Certificate Evening where you can collect your formal Examination Certificates. If you are not able to attend Certificate Evening, then you can collect Certificates from school, by prior arrangement with the Examinations Officer.

Candidate Statement of Provisional Results:

Candidate Statement of Results

Season: SUMMER 2023

Series: (All)

Name:

Year: (11)

Candidate Number:

Reg. Group: (11C)

UCI:

ULN:

Exam Results

Board	Level	Element Code	Title	Grd1	Grd2	Mark	Equiv	End1	End2	Points
EDEXL/KS	BTEC/A12	BHCT2A	Enterprise	*2						8.5
EDEXL/KS	BTEC/A12	YNY07A	Health and Social Care	D2						7
AQA	GCSE/9DA	8464H	Combined Sci: Trilogy Tier H	66		195				6
EDEXL/GC	GCSE/9FC	1GN0H	German Option H	U		82				0
EDEXL/GC	GCSE/9FC	1HI0FM	History Option FM	8		138				8
EDEXL/GC	GCSE/9FC	1MA1H	Mathematics Option H	5		99				5
AQA	GCSE/9FC	8700	English Language	7				P		7
AQA	GCSE/9FC	8702	English Literature	8		127				8

Overall Grade

GCSE Summer 2026 Timetable

Date	Time	Subject	Paper	Duration
Friday, 01 May	PM	Travel & Tourism	Influences on Global Travel and Tourism	2h
Tuesday, 05 May	AM	Health & Social Care	Health and Wellbeing	2h
Thursday, 07 May	PM	German	Paper 2: Listening and understanding in German (both tiers)	50m/1h 5m
Friday, 08 May	PM	Drama	Drama	1h 45m
Monday, 11 May	AM	English Lit	English Literature Paper 1	1h 45m
Tuesday, 12 May	AM	Religious Studies	Paper 1: Area of Study 1 – Religion and Ethics	1h 45m
Tuesday, 12 May	PM	Combined Science	Combined Science: Trilogy - Biology Paper 1 (both tiers)	1h 15m
Tuesday, 12 May	PM	Biology	Biology Paper 1 (both tiers)	1h 45m
Wednesday, 13 May	AM	Geography	Geography Paper 1	1h 30m
Wednesday, 13 May	PM	Computer Science	Computer Systems - Written Paper	1h 30m
Thursday, 14 May	PM	German	Paper 3: Reading and understanding in German (both tiers)	45m/1h
Thursday, 14 May	AM	Maths	Paper 1 (Non-Calculator) (both tiers)	1h 30m
Friday, 15 May	AM	History	Paper 1: Thematic study and historic environment	1h 20m
Friday, 15 May	PM	IT	IT in the digital world: Written Paper	1h 30m
Monday, 18 May	AM	Combined Science	Combined Science: Trilogy - Chemistry Paper 1 (both tiers)	1h 15m
Monday, 18 May	AM	Chemistry	Chemistry Paper 1 (both tiers)	1h 45m
Tuesday, 19 May	AM	English Lit	English Literature Paper 2	2h 15m
Tuesday, 19 May	PM	Computer Science	Computational thinking, algorithms and programming - Written Paper	1h 30m
Wednesday, 20 May	AM	French	Paper 2: Listening and understanding in French (both tiers)	50m/1h 5m
Wednesday, 20 May	PM	Enterprise	Enterprise and marketing concepts: Written Paper	1h 15m
Wednesday, 20 May	PM	Religious Studies	Paper 2: Area of Study 2 – Religion, Peace and Conflict	1h 45m
Thursday, 21 May	AM	English Lang	English Language Paper 1	1h 45m
Friday, 22 May	AM	PE	Physical Education Paper 1	1h 15m
Half term				

Date	Time	Subject	Paper	Duration
Monday, 01 June	AM	PE	Physical Education Paper 2	1h 15m
Monday, 01 June	PM	German	Paper 4: Writing in German (both tiers)	1h 15m/1h 20m
Tuesday, 02 June	AM	Combined Science	Combined Science: Trilogy - Physics Paper 1 (both tiers)	1h 15m
Tuesday, 02 June	AM	Physics	Physics Paper 1 (both tiers)	1h 45m
Wednesday, 03 June	AM	Maths	Paper 2 (Calculator) (both tiers)	1h 30m
Wednesday, 03 June	PM	Geography	Geography Paper 2	1h 30m
Thursday, 04 June	AM	History	Paper 2: Period study & British depth study	1h 50m
Thursday, 04 June	PM	French	Paper 3: Reading and understanding in French (both tiers)	45m/1h
Friday, 05 June	AM	English Lang	English Language Paper 2	1h 45m
Monday, 08 June	PM	French	Paper 4: Writing in French (both tiers)	1h 15m/1h 20m
Monday, 08 June	AM	Biology	Biology Paper 2 (both tiers)	1h 45m
Monday, 08 June	AM	Combined Science	Combined Science: Trilogy - Biology Paper 2 (both tiers)	1h 15m
Tuesday, 09 June	PM	History	Paper 3: Modern depth study	1h 30m
Wednesday, 10 June	AM	Maths	Paper 3 (Calculator) (both tiers)	1h 30m
Wednesday, 10 June	PM	Design & Tech	Component 1: Polymers	1h 45m
Thursday, 11 June	AM	Geography	Geography Paper 3	1h 30m
Thursday, 11 June	PM	Food & Nutrition	Food preparation and nutrition	1h 45m
Friday, 12 June	AM	Combined Science	Combined Science: Trilogy - Chemistry Paper 2 (both tiers)	1h 15m
Friday, 12 June	AM	Chemistry	Chemistry Paper 2 (both tiers)	1h 45m
Monday, 15 June	AM	Combined Science	Combined Science: Trilogy - Physics Paper 2 (both tiers)	1h 15m
Monday, 15 June	AM	Physics	Physics Paper 2 (both tiers)	1h 45m

Please note:

- The contingency day is Wednesday, 24 June 2026. All students must be available until this date.

- Results Day is Thursday, 20 August 2026

